

**RULE 2.514. COMPUTING AND EXTENDING TIME (a) Computing Time.** The following rules apply in computing time periods specified in any rule of procedure, local rule, court order, or statute that does not specify a method of computing time.

**(1) Period Stated in Days or a Longer Unit.** When the period is stated in days or a longer unit of time (A) exclude the day of the event that triggers the period; (B) count every day, including intermediate Saturdays, Sundays, and legal holidays; and (C) include the last day of the period, but if the last day is a Saturday, Sunday, or legal holiday, or falls within any period of time extended through an order of the chief justice under Florida Rule of Judicial Administration 2.205(a)(2)(B)(iv), the period continues to run until the end of the next day that is not a Saturday, Sunday, or legal holiday and does not fall within any period of time extended through an order of the chief justice.

**(2) Period Stated in Hours.** When the period is stated in hours (A) begin counting immediately on the occurrence of the event that triggers the period; (B) count every hour, including hours during intermediate Saturdays, Sundays, and legal holidays; and (C) if the period would end on a Saturday, Sunday, or legal holiday, or during any period of time extended through an order of the chief justice under Florida Rule of Judicial Administration 2.205(a)(2)(B)(iv), the period continues to run until the same time on the next day that is not a Saturday, Sunday, or legal holiday and does not fall within any period of time extended through an order of the chief justice.

**(3) Period Stated in Days Less Than Seven Days.** When the period stated in days is less than 7 days, intermediate Saturdays, Sundays, and legal holidays shall be excluded in the computation.

**(4) "Last Day" Defined.** Unless a different time is set by a statute, local rule, or court order, the last day ends (A) for electronic filing or for service by any means, at midnight; and (B) for filing by other means, when the clerk's office is scheduled to close.

**(5) "Next Day" Defined.** The —next day|| is determined by continuing to count forward when the period is measured after an event and backward when measured before an event.

**(6) "Legal Holiday" Defined.** —Legal holiday means

- (A) the day set aside by section 110.117, Florida Statutes, for observing New Year's Day,
- (B) Martin Luther King, Jr.'s Birthday,
- (C) Memorial Day,
- (D) Independence Day,
- (E) Labor Day,
- (F) Veterans' Day,
- (G) Thanksgiving Day,

- (H) the Friday after Thanksgiving Day, or Christmas Day, and
- (I) (B) any day observed as a holiday by the clerk's office or as designated by the chief judge. **(b) Additional Time after Service by Mail or E-mail.** When a party may or must act within a specified time after service and service is made by mail or e-mail, 5 days are added after the period that would otherwise expire under subdivision (a). **RULE 2.515. SIGNATURE OF ATTORNEYS AND PARTIES (a) Attorney Signature.** Every pleading and other document of a party represented by an attorney shall be signed by at least 1 attorney of record in that attorney's individual name whose current record Florida Bar address, telephone number, including area code, primary e-mail address and secondary e-mail addresses, if any, and Florida Bar number shall be stated, and who shall be duly licensed to practice law in Florida or who shall have received permission to appear in the particular case as provided in rule 2.510. The attorney may be required by the court to give the address of, and to vouch for the attorney's authority to represent, the party. Except when otherwise specifically provided by an applicable rule or statute, pleadings need not be verified or accompanied by affidavit. The signature of an attorney shall constitute a certificate by the attorney that the attorney has read the pleading or other document; that to the best of the attorney's knowledge, information, and belief there is good ground to support it; and that it is not interposed for delay. If a pleading is not signed or is signed with intent to defeat the purpose of this rule, it may be stricken and the action may proceed as though the pleading or other document had not been served. **(b) Pro Se Litigant Signature.** A party who is not represented by an attorney shall sign any pleading or other paper and state the party's address and telephone number, including area code. **(c) Form of Signature.** (1) The signatures required on pleadings and documents by subdivisions (a) and (b) of this rule may be: (A) original signatures; (B) original signatures that have been reproduced by electronic means, such as on electronically transmitted documents or photocopied documents; (C) electronic signatures using the —/s/,|| —s/,|| or —/s|| formats by or at the direction of the person signing; or

110.117 Paid holidays.—

- (1) The following holidays shall be paid holidays observed by all state branches and agencies:
- (a) New Year's Day.
  - (b) Birthday of Martin Luther King, Jr., third Monday in January.
  - (c) Memorial Day.
  - (d) Independence Day.
  - (e) Labor Day.
  - (f) Veterans' Day, November 11.
  - (g) Thanksgiving Day.
  - (h) Friday after Thanksgiving.
  - (i) Christmas Day.

(j) If any of these holidays falls on Saturday, the preceding Friday shall be observed as a holiday. If any of these holidays falls on Sunday, the following Monday shall be observed as a holiday.

(2) - The Governor may declare, when appropriate, a state day of mourning in observance of the death of a person in recognition of service rendered to the state or nation.